

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
DECEMBER 20, 2016

The Concord Township Board of Trustees met in regular session on Tuesday, December 20, 2016 in the Township Building. Don Pence called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. Trustees Tom Mercer, Don Pence, and Bill Whidden were present. Fiscal Officer Pat Quillen and Road Superintendent Neil Rhoades were also present.

Minutes: Tom Mercer made a motion to approve the Minutes of December 6, 2016 as distributed. Bill Whidden supported the motion and all three Trustees signed in favor.

Guests: Troy Fire Department Assistant Chief Eric Krites stated that he came to observe and had nothing to report.

Fiscal Officer's Report: Pat Quillen

- Distributed the December Receipt and Payment Registers
- Provided copies of the December 19, 2016 Fund Status Report

Communications: The Trustees reviewed all of the items listed on the Agenda. The Troy Fire Department report will be filed and Don Pence will review the Miami Valley Regional Planning Commission Project Survey. No action was taken on any of the other items and none was retained.

Road Superintendent's Report: Neil Rhoades

- Asked if the Trustees want to offer Christmas Tree Pick-Up this year. Bill Whidden stated that he would like to continue the service. Neil Rhoades will check to see if Miami County Sanitary Engineering will be taking trees this year at no charge. Pat Quillen will provide the information to our web host, issue a news release to the newspapers, and send out an electronic news bulletin.
- Reported that the ice storm this past weekend was the worst he has ever seen. He was involved in a minor accident on Peters Road on Saturday when his truck lost traction and slid sideways into the side of a car that was already off the road. He contacted the insurance carrier yesterday. He and Brandt Miller salted the country roads and applied salt to the intersections of the subdivisions.
- Has finished with leaf and brush pick-up. The staff is now working on equipment maintenance.
- Received a complaint about a semi-tractor on Rosewood drive, but the matter has been resolved.

Old Business:

- A. Phlipot Annexation – 2436 McKaig Road: Don Pence reported that he has not heard of any movement from Miami County Prosecutor's Chief Civil Assistant Chris Englert. Chris Englert must work with attorneys for the City of Troy and Mr. Phlipot. Don Pence will follow up with Chris Englert after the first of the year.

New Business:

- A. Resolution 2016-12 2017 Temporary Appropriations: Don Pence made a motion to adopt the 2017 Temporary Appropriations and was seconded by Bill Whidden. Don Pence asked Pat Quillen to give an overview of the process and she described how revenue estimates are made and the appropriations assigned. There was no further discussion and the Resolution was signed affirmatively by all three Trustees.
- B. Staff Compensation in 2017: In response to an inquiry by Don Pence, Neil Rhoades stated that the staff evaluations are nearing completion. Bill Whidden made a motion to increase pay rates for Neil Rhoades, Brandt Miller, and Jake Heffner by 3%, offer a base rate of the minimum wage to new seasonal employees, and give a \$.25 per hour raise to returning seasonal employees. Tom Mercer

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seconded the motion and there was no further discussion. The roll was called: Tom Mercer – Aye; Bill Whidden – Aye; Don Pence – Aye.

Guest Comments: None

Payments: Tom Mercer made a motion to approve and pay Charges 242- through 253-2016 and Warrants 24215 through 24230. Bill Whidden seconded and the Warrants were signed by all three Trustees.

Adjournment: The meeting adjourned viva voce at 10:18 a.m. The Board will conduct a final year-end meeting at noon on Thursday, December 29, 2016 in the Concord Township Building on Horizon West Court in Troy, Ohio.

Thomas N. Mercer

Bill Whidden

Donald D. Pence

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.