

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
JANUARY 3, 2017

The Concord Township Board of Trustees met in regular session at 10:00 a.m. on Tuesday, January 3, 2017 in the Township Building. Don Pence called the meeting to order and led the Pledge of Allegiance. Trustees Tom Mercer, Bill Whidden, and Don Pence were present. Road Superintendent Neil Rhoades and Fiscal Officer Pat Quillen were also present.

2017 Chairman: Pat Quillen called for nominations for Board Chairman. Tom Mercer nominated Don Pence and was supported by Bill Whidden. All three Trustees voted in favor.

2017 Vice Chairman: Don Pence requested nominations for Vice Chairman. Tom Mercer nominated Bill Whidden and received a second from Don Pence. All Trustees voted in favor.

Minutes: Tom Mercer made a motion to approve the Minutes of December 29, 2016 as distributed. Bill Whidden seconded the motion and the Trustees signed in favor.

Guests: None

Fiscal Officer's Report: Pat Quillen

- Distributed copies of the December 31, 2016 Fund Status Report and noted that the figures there will be the Township's carry-over balances into 2017.
- Circulated the reconciled Bank Statement of December 31, 2016 and explained the three-cent adjusting factor.
- Provided copies of the final 2016 Revenue Status and Appropriation Status reports for the Trustees to review over the next few weeks. If there are any questions or clarifications needed, Pat Quillen will be able to provide additional information.

Communications: The Trustees reviewed the two items listed on the Agenda. The Miami County Board of Elections Certificate of Result of Election on Fire/EMS Levy will be filed in the Resolutions book with the Resolutions that were filed to put the issue on the ballot. The Miami Soil & Water Conservation District newsletter was circulated for review, but was not be retained.

Road Superintendent's Report: Neil Rhoades

- Has collected approximately 25 to 30 Christmas trees thus far and anticipates doubling that number;
- Inquired how long the tenant in the old Township building on State Route 718 plans to stay. Bill Whidden replied that he was told until the end of January.

Old Business: None

New Business:

A. Set meeting day and time: Don Pence made a motion to have one meeting per month in January, February, and March, meet on the second Wednesday of February and March and on the second and fourth Wednesdays in the months of April through December. Tom Mercer seconded the motion and the roll was called: Bill Whidden – Aye; Don Pence – Aye; Tom Mercer – Aye. Pat Quillen will notify the Troy Daily News Community Calendar and provide information to the web site host.

B. Miami Valley Regional Planning Commission: Bill Whidden made a motion to authorize the 2017 dues to the MVRPC at a rate of \$.46 for 5,295 residents for a total of \$2,435.70. Tom Mercer seconded and all members voted in favor.

C. Committee Appointments: To expedite the process, Don Pence asked that all committee appointments be covered by one motion and one second. Tom Mercer moved to make the following assignments:

- Miami County Council: Bill Whidden, Representative; Don Pence, Alternate
- Miami Valley Regional Planning Commission: Don Pence, Representative; Bill Whidden, Alternate
- Debris Management: Tom Mercer, Representative; Neil Rhoades, Alternate
- Stormwater II: Tom Mercer, Representative; Neil Rhoades, Alternate
- Mitigation Committee: Tom Mercer, Representative; Don Pence, Alternate

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Don Pence noted that Tom Mercer has been serving on the Mitigation Committee for some time, but that the appointment has not been formally set. Bill Whidden seconded the motion on the Committee Appointments and the roll was called: Don Pence - Aye; Tom Mercer – Aye; Bill Whidden – Aye.

Don Pence asked that the next three issues be grouped together and made a motion to approve them:

- D. Approve mileage reimbursement at the rate published by IRS at the time the expense is incurred
- E. Approve reimbursement of expenses for elected officials and authorized employees to attend seminars and conferences
- F. Approve continuation of the Ohio Township Association Group Life, Dental, and Vision Insurance for all elected officials and full-time employees

Bill Whidden seconded the motion and the vote was recorded: Tom Mercer – Aye; Bill Whidden – Aye; Don Pence – Aye.

G. Inventory Report: Tom Mercer made a motion to approve the Inventory Report and convey it to the Miami County Engineer’s Office. Bill Whidden seconded. There was no discussion and the motion carried without opposition.

H. Approve Purchase Order 1-2016 and Super Blanket Certificates 1- through 23-2017: Tom Mercer moved to accept the purchase documents and was supported by Bill Whidden. All three Trustees signed the forms in favor of approval.

I. Building at 2678 State Route 718: Tom Mercer would like to have the For Rent sign put out in front of the building to let potential tenants know it will soon be available. After some discussion, it was decided that inquiries will be directed to Neil Rhoades. Neil Rhoades stated that he will call the current tenant to let him know that the Trustees want to place the sign. Neil Rhoades will also contact the tenant to request permission before showing the building.

Payments: None

Guests: None

Adjournment: The meeting adjourned at 10:27 a.m. on a motion and second by Tom Mercer and Bill Whidden. The next meeting will be held on Wednesday, February 8, 2017 at 10:00 a.m. in the Concord Township Building on Horizon West Court in Troy, Ohio.

Thomas N. Mercer

Bill Whidden

Donald D. Pence

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.