

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
JANUARY 3, 2018

The Concord Township Board of Trustees met in regular session at 10:00 a.m. on Wednesday, January 3, 2018 in the Township Building.

Oath of Office: Don Pence and Tom Mercer, both recently reelected to the office of Trustee, took the Oath of Office.

The meeting was called to order and Don Pence led the Pledge of Allegiance. Trustees Bill Whidden, and Don Pence, and Tom Mercer were present. Fiscal Officer Pat Quillen and Road Superintendent Neil Rhoades were also present.

2018 Chairman and Vice Chairman: Pat Quillen called for nominations for Board Chairman. Tom Mercer nominated Bill Whidden for Chairman and Don Pence for Vice Chairman. Don Pence supported the motion, there was no discussion, and all three Trustees voted in favor.

Minutes: Don Pence made a motion to approve the Minutes of December 27, 2017 as distributed. Bill Whidden seconded the motion and those two Trustees signed in favor. Tom Mercer had been absent from the meeting and did not sign.

Guests: Sgt. Randy Slusher from the Miami County Sheriff's Office had no specific concerns to report. Don Pence asked if opioid deaths had decreased in Miami County. Sgt. Slusher replied that he believes they have, but he had no statistics at this time. He gave a presentation on the upcoming Citizen Police Academy which the Sheriff's Office will be offering on Wednesdays from 6:00 p.m. to 9:00 p.m. beginning in March for thirteen weeks. He described the topics that will be covered.

Fiscal Officer's Report: Pat Quillen

- Distributed copies of the December 31, 2017 Receipt and Payment Registers
- Provided the December 31, 2017 Fund Status Report
- Circulated the reconciled Bank Statement of December 31, 2017 for Trustee signatures
- Sent copies of the final 2017 Revenue Status and Appropriation Status reports in advance of the meeting for the Trustees to review. There were no questions or concerns.

Communications: Andrew Wannemacher, the Administrator of Miami County Probate Court, sent a list of items that will be available upon the closing of the David L. Brown Center. The Trustees reviewed the list, but saw nothing of interest. Tom Mercer will respond and let the Court know that the Township doesn't have a need for the items.

Road Superintendent's Report: Neil Rhoades

- Reported that the staff was out Saturday night for snow removal;
- Has received several calls for Christmas Tree pick-up and has collected 11 to date

Old Business:

- A. Memorandum of Understanding with Upper Valley Medical Center: Don Pence reported that Miami County Prosecutor Chief Civil Assistant Chris Englert has been able to secure a map that more correctly shows the UVMC campus covered by the Agreement. Chris Englert will be present at the next meeting to discuss the amended map.

New Business:

- A. Set meeting day and time: Bill Whidden made a motion to hold one meeting per month in January, February, and March; meet on the second Wednesday of February and March; and meet on the second and fourth Wednesdays in the months of April through December with all meetings starting at 10:00 a.m. Tom Mercer seconded the motion and the roll was called: Bill Whidden – Aye; Don Pence – Aye; Tom Mercer – Aye.
- B. Miami Valley Regional Planning Commission: Membership in the organization was tabled until more information can be gathered.
- C. Committee Appointments: To expedite the process, Bill Whidden made a motion to make the following assignments:
- Miami County Council: Bill Whidden, Representative; Don Pence, Alternate

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- Debris Management: Tom Mercer, Representative; Neil Rhoades, Alternate
- Stormwater II: Tom Mercer, Representative; Neil Rhoades, Alternate
- Mitigation Committee: Don Pence, Representative; Tom Mercer, Alternate

Don Pence supported the motion and the roll was called: Don Pence - Aye; Tom Mercer – Aye; Bill Whidden – Aye.

Bill Whidden asked that the next three issues be grouped together and made a motion to approve them:

- D. Approve mileage reimbursement at the rate published by IRS at the time the expense is incurred
- E. Approve reimbursement of expenses for elected officials and authorized employees to attend seminars and conferences
- F. Approve continuation of the Ohio Township Association Group Life, Dental, and Vision Insurance for all elected officials and full-time employees

Tom Mercer seconded the motion and the vote was recorded: Tom Mercer – Aye; Bill Whidden – Aye; Don Pence – Aye.

- G. Inventory Report: Tom Mercer made a motion to approve the Inventory Report and convey it to the Miami County Engineer’s Office. The omission of a leaf collection box was discovered. Pat Quillen will amend the list. With that, Tom Mercer renewed his motion to approve the amended Report. Don Pence seconded. There was no discussion and the motion carried without opposition.
- H. Approve Purchase Orders 1- through 6-2018 and Super Blanket Certificates 1- through 21-2018: Tom Mercer moved to accept the purchase documents and was supported by Don Pence. All three Trustees signed the forms in favor of approval.
- I. Approve December 29, 2017 Warrant No. 24547 for Payment: Bill Whidden moved to pay the Warrant and Tom Mercer seconded. The warrant was signed by all three Trustees

Guests: None

Adjournment: The meeting adjourned viva voce at 10:22 a.m. The next meeting will be held on Wednesday, February 14, 2018 at 10:00 a.m. in the Concord Township Building on Horizon West Court in Troy, Ohio.

Bill Whidden

Donald D. Pence

Thomas N. Mercer

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.