

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
DECEMBER 26, 2018

The Concord Township Board of Trustees met in regular session at 10:00 a.m. on Wednesday, December 26, 2018 in the Township Building. Don Pence called the meeting to order and led the Pledge of Allegiance. The roll was called: Trustees Tom Mercer and Don Pence were present. Bill Whidden was absent. Road Superintendent Neil Rhoades and Fiscal Officer Pat Quillen were also present.

Minutes: Tom Mercer made a motion to approve the Minutes of December 12, 2018 as distributed. Don Pence seconded and all both Trustees signed in favor.

Guests: Larry Morrow of 3300 Washington-Concord Road came to pay his farm rent for 2018. He proposed continuing the same arrangement in 2019. Tom Mercer made a motion to continue having Larry Morrow farm the land around the old Township building in 2019 for \$2,400.00. Don Pence seconded the motion and both he and Tom Mercer voted in favor.

Fiscal Officer's Report: Pat Quillen

- Distributed copies of the December Receipt and Payment Registers
- Provided the December 24, 2018 Fund Status Report

Communications: The Trustees reviewed the items listed on the Agenda. The emails of appreciation for the leave and brush collection will be filed as will the 2019 Health Insurance Survey submitted to the State Employee Relations Board (SERB). None of the other items required action and none was retained.

Road Superintendent's Report: Neil Rhoades

- Reported that there was standing water in the ditch near 841 Westwood Road and he hired Alexander Drain Service to evaluate the tile problem there. They marked the location of an obstruction and will dig out that portion of the ditch to make repairs next spring.
- Collected 30 loads of brush from the November ice storm
- Will pick up Christmas Trees from the homes of residents from December 26 until January 18. Miami County Sanitary Engineering will take the trees for no charge until January 31, 2019.
- Collected 164 truckloads of leaves which were taken to Chaney's Nursery at no charge. Chaney's takes the brush, too.

Old Business:

- A. KLA Risk Consulting/Ohio Township Association Risk Management Authority (OTARMA) recommendations: Don Pence reported that almost all of the items suggested by the KLA Risk Consulting have been put into place. Don Pence drafted a letter to Cathy Gonzalez to let her know that the Loss Control Survey she conducted on June 25, 2018 has been fully addressed.

New Business:

- A. Employee Salaries for 2019: Tom Mercer stated that the Trustees have had a chance to review the Employee Evaluations. He recommended a 3% pay increases for Road Superintendent Neil Rhoades, Assistant Road Superintendent Brandt Miller, and Full Time/Part Time Employee John Heffner, a \$.25 per hour increase for any seasonal workers who return for another year and the Ohio Minimum Wage of \$8.55 for any new seasonal workers who are first hired next summer. Don Pence supported the motion and the roll was called: Don Pence – Aye; Tom Mercer – Aye.

Guests: None

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Payments: Tom Mercer made a motion to approve and pay Charges 347- through 361-2018 and Warrants 24788 through 24799. Don Pence seconded the motion and both Trustees signed the warrants.

Adjournment: No further business was presented and the meeting adjourned viva voce at 10:12 a.m. The next meeting will be the reorganizational meeting and will be held on Wednesday, January 2, 2019 at 10:00 a.m. in the Township Building

ABSENT

Bill Whidden

Donald D. Pence

Thomas N. Mercer

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.