

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
JANUARY 8, 2020

The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Wednesday, January 8, 2020. Fiscal Officer Pat Quillen called the meeting to order and led the Pledge of Allegiance. Trustees Neil Rhoades, Don Pence, and Tom Mercer were present. Road Superintendent Brandt Miller and Fiscal Officer Pat Quillen were also present.

Nominations for Chairman: Pat Quillen called for nominations for the 2020 Chairman. Don Pence nominated Tom Mercer and was supported by Neil Rhoades. There were no other nominations and the roll was called: Don Pence – Aye; Tom Mercer – Aye; Neil Rhoades – Aye. With that, Tom Mercer took charge of the meeting.

Nominations for Vice Chairman: Tom Mercer nominated Don Pence for 2020 Vice-Chairman. Neil Rhoades seconded the nomination. There were no other names offered and no discussion. The roll was called: Tom Mercer- Aye; Neil Rhoades – Aye; Don Pence – Aye.

Chairman's Comments: Tom Mercer welcomed Neil Rhoades to the Board of Trustees and noted his 46 years of service to the Township. He introduced Bill Whidden who served as a Trustee for 14 years and will begin as the Township's Fiscal Officer on April 1, 2020. Tom Mercer also welcomed Brandt Miller who became the Road Superintendent on January 1. He started work at Concord Township in March of 2007, so he has nearly 13 years of service.

Minutes: Don Pence made a motion to approve the Minutes of December 31, 2019 and was seconded by Tom Mercer. Tom Mercer and Don Pence signed the Minutes indicating acceptance.

Guests:

1. Sgt. Randy Slusher from the Miami County Sheriff's Office stated that he had no serious issues to report. Tom Mercer reported receipt of a call from a resident who complained of littering on Swales Road. Tom Mercer thanked the Sheriff's Office for everything they do for the Township.
2. Tom Mercer thanked Miami County Prosecutor Tony Kendell and his Chief Civil Assistant Chris Englert for coming out this morning and noted that the Trustees will meet with counsel in an executive session at the end of this meeting.

Clerk's Report: Pat Quillen

- Distributed copies of the December Receipt Register and the January Payment Register;
- Provided the January 7, 2020 Fund Status Report;
- Circulated the reconciled Bank Statement of December 31, 2019 for Trustee signatures;
- E-mailed the 2019 Year End Revenue Status and Appropriation Status Reports to the Trustees earlier this week. There were no questions at this time.

Communications: The Trustees reviewed all of the items listed on the Agenda. The Troy Fire Department report for December will be filed. The Public Entity Risk Services of Ohio (PERSO) notification that the damage claim on the garage door has been closed will also be filed. No other items required action and none was retained.

Road Superintendent: Brandt Miller

- Reported that the staff has collected 76 Christmas trees

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
JANUARY 8, 2020

- Continues work on equipment maintenance including oil changes; had the tires on the backhoe replaced
- Received a report of a backed-up catch basin on Peebles Road and will go out to look at it today
- Collected brush earlier this week

Old Business:

A. Open Items:

- Concord Debris Management and Disaster Recovery Plan – No comment
- Boone Creek Flooding (April 29, 2019 Minutes) – No Comment
- 859 Westwood Road Flooding and City of Troy Follow-up: Tom Mercer emailed the City of Troy for an update yesterday.
- Township Land and Building at 2678 State Route 718: Executive Session with counsel to follow later in this meeting
- Personnel Policies & Procedures Manual Updates – No comment
- Ziegenfelder Ditch – No comment
- Dayton Power & Light West Milton-Eldean Transmission Line Project – No comment

New Business:

A Set Township meeting day and time: Tom Mercer made a motion to establish the 2020 meeting schedule as one meeting in January, February, and March, all to be held on the second Wednesday of each of those months. For April through December, the meetings would be held on the second and fourth Wednesdays of each month. All meetings will begin at 10:00 a.m. Don Pence supported the motion. In the discussion, it was noted that the first meeting in November will fall on Veterans Day and the issue of changing the meeting date could be addressed later. The roll was called: Tom Mercer –Aye; Neil Rhoades – Aye; Don Pence – Aye.

B. Committee Appointments

Tom Mercer made a motion to have the following appointments made to the standing committees

- Miami County Council: Don Pence as Representative and Tom Mercer as Alternate
- Debris Management and Mitigation Committee: Don Pence and Neil Rhoades as Co-Chairs
- Stormwater Management: Tom Mercer as Representative and Neil Rhoades as Alternate.

Neil Rhoades seconded the motion and the roll was called: Neil Rhoades – Aye; Don Pence – Aye; Tom Mercer – Aye.

C.–F. Tom Mercer asked that the next four items be grouped together and Don Pence made the following motion to:

- Approve the IRS mileage reimbursement at the rate published by the IRS at the time the expense is incurred
- Approve the reimbursement of expenses for elected officials and authorized employees to attend seminars and conferences
- Approve continuation of the Ohio Township Association Group Life, Dental, and Vision insurance for all elected officials and full-time employees
- Approve the Inventory Report for the Miami County Engineer's Office

Neil Rhoades seconded that motion and the vote was recorded: Don Pence – Aye; Tom Mercer – Aye; Neil Rhoades – Aye.

**MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
JANUARY 8, 2020**

- G. Purchase Orders: Tom Mercer made a motion to approve Purchase Orders 1- through 10-2020 and Super Blanket Certificates 1- through 19-2020 and all Trustees signed the documents in favor of acceptance.
- H. Approve Charges and Warrants: Don Pence made a motion to approve and pay Charges 1- through 4-2020 and Warrants 24986 and 24987 (24985 was voided). Tom Mercer seconded the motion and the Warrants were signed.
- I. Seasonal Employee: Neil Rhoades moved to have Jeff Sweigart return as snowplow driver as needed this year at the rate of \$15.00 per hour. Don Pence seconded the motion and all three Trustees voted in favor.

Executive Session: At 10:19 a.m., Tom Mercer made a motion to enter Executive Session pursuant to Ohio Revised Code section 121.22 (G)(2) to consider the disposition of unneeded, obsolete, or unfit-for-use property in accordance with Ohio Revised Code section 505.10 as premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Don Pence seconded the motion and the roll was called: Tom Mercer – Aye; Neil Rhoades – Aye; Don Pence – Aye.

At 11:03 a.m., Tom Mercer made a motion to close the Executive Session and was seconded by Don Pence. There was no discussion and the motion carried without opposition. No further action was taken.

Adjournment: There was no further business and the meeting adjourned at 11:04 a.m. on a motion and second by Don Pence and Neil Rhoades. The next meeting will be held on Wednesday, February 12, 2020 at 10:00 a.m. in the Township Building.

Thomas N. Mercer

Donald D. Pence

Neil E. Rhoades

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.