

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**September 12, 2023**

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The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Tuesday September 12, 2023. Trustee Don Pence called the meeting to order and led the Pledge of Allegiance, Trustee Neil Rhoades, Tom Mercer and Fiscal Officer Bill Whidden were present, as was Road Superintendent Brandt Miller.

**Minutes:** Neil Rhoades made a motion to approve the Minutes of the regular meeting held on August 8, 2023 and was seconded by Tom Mercer.

**Guests:** Assistant Fire Chief Don Pemberton of the Troy Fire Department discussed the August Fire statistics for the Township. He noted the slight increase was partially due to 9 calls from the Miami County Fair.

**Fiscal Officers Report:** Bill Whidden

- Distributed copies of the Payment Register;
- Provided copies of the August 31, 2023 Fund and Revenue Status Reports;
- Circulated the reconciled Bank Statement of August 31, 2023 for Trustee signatures;
- Presented PO # 13-2013 for signature. The PO was to the John R. Jurgenson Co. in the amount of \$239,482.00 for the 2023 paving program.
- Mr. Whidden presented a brief overview of the insurance coverage for the Township. He recently completed a questionnaire for OTARMA and expects the 2024 insurance proposal to be received by November 1, 2023 for Trustees to review.

**Communications:** The Trustees reviewed all of the items listed on the Agenda.

**Road Superintendent:** Brandt Miller submitted his report in writing.

- August brush pick-up totaled 20 loads.
- Round 4 of ditch mowing is underway.
- Reported the 2023 paving program has been completed.
- Additional trimming of low hanging trees is ongoing.
- Preparation for the upcoming leaf season has begun with maintenance on the leaf machine.
- Durand Plumbing ran a camera through the drainage tile in the ditch at 718 and Forest Hill to check for blockages.
- Reported a flat tire on both the tractor and the backhoe have been repaired.

**Business:**

A. Open Items:

- Concord Debris Management Plan –
- Update Policy and Procedure Manual- Don Pence reported that Logan Magoto will be transcribing the changes to the Policy as time permits.
- Annexation Agreement for the Mortell property.
- Don Pence reported on the information provided to him from Assistant Prosecuting Attorney Chris Englert regarding the effective date for the new \$75,000 bidding threshold recently enacted by the State of Ohio. Per Mr. Englert, the Township may solicit quotes beginning October 3, 2023. The Township intends to solicit bids for a new, Heavy-duty pickup truck.

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- Mr. Rhoades reported he inspected the paving recently completed by the John R. Jurgenson Co. for the Township and is pleased with the work completed. Road Superintendent Miller concurred.
- Bill Smith of Wesnetmedia was in attendance to review the many proposed options for the new Township website and to answer any questions the Trustees had concerning the new site. A general consensus was reached and Mr. Smith will next provide to the Trustees a “closed” website mockup so that the Trustees can view and make suggestions as needed.

**New Business:**

- A. Mr. Whidden presented the Miami County Budget Commission 2023 tax rates for approval. Mr. Pence moved to approve the rates and was seconded by Mr. Mercer. The motion passed unanimously.
- B. Mr. Miller provided the Trustees with copies of the 2023 leaf pickup schedule. The schedule begins on October 10 and will conclude on November 22<sup>nd</sup>. Each of the 5 zones will be collected three times. If weather permits, a final round may be performed November 27 through December 1<sup>st</sup>.
- C. Mr. Rhoades reported on a complaint of an abandoned car at 535 Briarwood Ct. Following contact by the Miami County Sheriff’s Department the owner remediated the problem.

**Public Comments:** none

**Payments:** Don Pence made a motion to approve and pay Charges 328-2023 through 372-2023 and warrants 025081 and 025082. Neil Rhoades seconded the motion and the motion passed unanimously.

**Adjournment:** There was no further business and the meeting adjourned at 11:35 a.m. on a motion by Tom Mercer and second by Don Pence. The next regularly scheduled meeting will be held on Tuesday, October 10, 2023 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

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Donald D. Pence

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Neil E. Rhoades

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William B. Whidden, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.