

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**March 14, 2023**

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The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Tuesday March 14, 2023. Trustee Don Pence called the meeting to order and led the Pledge of Allegiance, Trustees Tom Mercer, Neil Rhoades, and Fiscal Officer Bill Whidden were present, as was Road Superintendent Brandt Miller.

**Minutes:** Neil Rhoades made a motion to approve the Minutes of the regular meeting held on February 14, 2023 and was seconded by Don Pence.

**Guests:** Kevin Harlan, President of the Upper Valley Medical Center discussed with the Trustees current activities at the UVMC Campus. The hospital has only 2 or 3 Covid patients but is close to full with numerous flu and other respiratory illnesses. He expects that the current mask mandate will be lifted soon.

**Fiscal Officers Report:** Bill Whidden

- Distributed copies of the Payment Register;
- Provided copies of the February 28, 2023 Fund and Revenue Status Reports;
- Provided a copy of the Appropriation Status Report as of March 14, 2023;
- Gave an update on 1<sup>st</sup> half tax receipts, noting an increase in general revenues as well as the Road and Bridge Fund.
- Circulated the reconciled Bank Statement of February 28, 2023 for Trustee signatures;
- Presented Resolution 2023-02 (2023 Permanent Appropriations for discussion and approval. Don Pence moved to approve the resolution and was seconded by Neil Rhoades. The motion was approved unanimously.

**Communications:** The Trustees reviewed all of the items listed on the Agenda.

**Road Superintendent:** Brandt Miller submitted his report in writing.

- Attended a Storm Water meeting with Miami Soil & Water On March 2,2023.
- Completed the annual review of Township road signs and contacted the Miami County sign department to address some minor issues. Currently communicating with various property owners to discuss trimming trees to improve sign visibility. Used Go-Pro video technology to record the Township road system for future reference.
- Winter equipment maintenance is ongoing.
- Due to recent flooding, corn and bean debris has been collected and removed from Township ditches.
- Due to the recent wind storm and mild weather the crew was able to provide brush pickup.
- Responded to a complaint of a potential sump pump issue at 1985 Woodbine Ct. As weather permits, the crew will jet behind the curb drain to clean it out.

**Business:**

A. Open Items:

- Concord Debris Management Plan – Don Pence has invited the Miami County EMA Director to the April meeting to provide guidance to the Trustees in developing our plan.
- Update Policy and Procedure Manual- A session will be scheduled for some time in May.
- Annexation Agreement for the Mortell property.

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- Mr. Pence asked Brandt for an update on 1397 Lakeshore Drive. Brandt followed up with Britt Havenar from the MCEO and expects the easement to be delineated in the near future.

**New Business:**

- Don Knight from the U.S. Fish and Wildlife Service and a resident discussed with the Trustees a potential solution to the periodic flooding in the Lakeshore neighborhood. The Trustees agreed to continue looking into the matter as Mr. Knight provides additional information.
- Philip Kelly of eLiant Technology Services notified the Township by mail the company was scaling back its services and would no longer provide website hosting and email services. The letter indicates the Township has a few months to transition and a brief discussion was held. Mr. Whidden agreed to reach out to local companies and will report back to the Trustees.
- A speeding complaint from a resident on Greenbriar was addressed and Mr. Mercer agreed to contact the Miami County Sheriff's Department to request the placement of the speed trailer temporarily.
- Mr. Rhoades discussed a blocked -up culvert on Greenlawn Dr. and following discussion Brandt confirmed his crew will clean the ditch to remedy the problem.
- The MCEO provided its initial estimate for the Township's 2023 paving program. The estimate was \$242,880.50. Mr. Pence moved to have the MCEO move forward with bidding out the entire proposed Township paving schedule and was seconded by Mr. Rhoades. The motion was approved unanimously. Mr. Miller will contact the MCEO to inform them of the decision.
- Mr. Pence reported on his communication with Chris Englert, Chief Civil Assistant Prosecutor with the Miami County Prosecutor's Office regarding the Township's rights and responsibilities to purchase equipment, including trucks and snow plows under the State Term Schedule. Mr. Englert advised the Township may purchase such equipment, exempt from applicable bidding requirements, if a lower price from another seller under equivalent terms and conditions was available than offer from the State Term Schedule.
- Mr. Mercer reported on a call from Eric Davis regarding debris under the bridge on Swailes Rd. near the Creekwood Rd. entrance. Mr. Mercer referred Mr. Davis to Miami County as Swailes Rd. is a County Road and Miami County maintains all County bridges.

**Public Comments:** none

**Payments:** Tom Mercer made a motion to approve and pay Charges 57-2023 through 108-2023 and pay warrants 25077 and 25078. Neil Rhoades seconded the motion and the motion passed unanimously.

**Adjournment:** There was no further business and the meeting adjourned at 11:43 a.m. on a motion and second by Tom Mercer and Neil Rhoades. The next regularly scheduled meeting will be held on Tuesday, April 11, 2023 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

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Donald D. Pence

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Neil E. Rhoades

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William B. Whidden, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.