

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
April 11, 2023

The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Tuesday April 11, 2023. Trustee Don Pence called the meeting to order and led the Pledge of Allegiance, Trustee Neil Rhoades, and Fiscal Officer Bill Whidden were present, as was Road Superintendent Brandt Miller.

Minutes: Neil Rhoades made a motion to approve the Minutes of the regular meeting held on March 14, 2023 and was seconded by Don Pence.

Guests: Newly appointed Troy Assistant Fire Chief Don Pemberton attended the meeting and introduced himself to the Trustees. He mentioned one small “shed” fire in the Township had been handled recently. Maurice Heffner of 1745 Washington Bend Court mentioned a blocked catch basin near his home. Brandt Miller responded he would investigate the issue.

Fiscal Officers Report: Bill Whidden

- Distributed copies of the Payment Register;
- Provided copies of the March 31, 2023 Fund and Revenue Status Reports;
- Circulated the reconciled Bank Statement of March 31, 2023 for Trustee signatures;

Communications: The Trustees reviewed all of the items listed on the Agenda.

Road Superintendent: Brandt Miller submitted his report in writing.

- Contacted MC Health Dept. regarding a complaint of a septic issue on Peebles Rd.
- Received and handled a complaint regarding a backed-up sump line on Woodbine Ct.
- Reported damage to the shelter roof at Barbee Park from heavy wind on April 1.
- Reported the Township backhoe is at Ohio Cat for repairs.
- Reported first brush pickup has been completed.
- Reported crew continues to clean corn and bean stubble from ditch lines.
- Crew ran tile jet on Forest Hill Rd. as well as on Greenlawn Drive.
- Discussed with various homeowners the need to trim trees currently obstructing road signs. Will trim as time permits.
- Reported annual pickup of trash in roadside ditches will begin this week.

Business:

A. Open Items:

- Concord Debris Management Plan – Don Pence reported he, Neil Rhoades and Brandt Miller attended a meeting with the Miami County Emergency Management Director to discuss the County plan and how the Townships in the County would be incorporated into that plan. The County made clear it expects each Township to develop its own plan. Mr. Pence reported that such a plan is in the draft stage. County Director Joel Smith will attend the May meeting of the Trustees.
- Update Policy and Procedure Manual- A session will be scheduled for some time in May.
- Annexation Agreement for the Mortell property.
- Neil Rhoades suggested the property owner of 1397 Lakeshore be notified by mail of the need to install tile instead of the French drain in the easement. He and Mr. Whidden to meet at a later date to draft the letter.

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- Mr. Pence made a motion, seconded by Mr. Rhoades, to accept the bid from Level MB Construction in the amount of \$23,500 for the exterior repair of the Township Building. The roll was called and the motion was approved unanimously.
- Mr. Pence reported he and Mr. Rhoades attended a meeting regarding the I-75 Corporate Park and the Sheetz Convenience Store to be built there.
- Mr. Whidden gave a brief update on the search for a new website host.

New Business:

- Discussion was held regarding a request from the MVRPC to provide a letter of support for a grant to reduce pollution. No decision was made regarding the request.
- A proposal from J&A Construction for the Township's 2023 crack-sealing program was reviewed. Following discussion Mr. Pence made a motion to accept the proposal for crack-sealing Forest Hill Road from Horseshoe Bend Rd. to Fenner and continue from Fenner to St. Rt. 718. The cost quoted was \$20,696. Mr. Rhoades seconded the motion and it passed unanimously.
- Discussion was held regarding the newly dedicated roads in the Merrimont Hills Subdivision. The Trustees are concerned with the quality of paving on Horse Trail Way and Mary Manor. Mr. Pence noted the contractor is required to have an escrow bond for 12 months to ensure the work is completed satisfactorily.

Public Comments: none

Payments: Don Pence made a motion to approve and pay Charges 109-2023 through 148-2023. Neil Rhoades seconded the motion and the motion passed unanimously.

Adjournment: There was no further business and the meeting adjourned at 10:43 a.m. on a motion by Don Pence and second by Neil Rhoades. The next regularly scheduled meeting will be held on Tuesday, May 9, 2023 at 10:00 a.m. in the Township Building.

ABSENT

Thomas N. Mercer

Donald D. Pence

Neil E. Rhoades

William B. Whidden, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.