

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR SESSION**  
**June 13, 2023**

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The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Tuesday June 13, 2023. Trustee Don Pence called the meeting to order and led the Pledge of Allegiance, Trustee Neil Rhoades, Tom Mercer and Fiscal Officer Bill Whidden were present, as was Road Superintendent Brandt Miller.

**Minutes:** Neil Rhoades made a motion to approve the Minutes of the regular meeting held on May 9, 2023 and was seconded by Tom Mercer.

**Guests:** Joel Smith, Miami County Emergency Management Agency Director (See Old Business- Concord Debris Management).

**Fiscal Officers Report:** Bill Whidden

- Distributed copies of the Payment Register;
- Provided copies of the May 31, 2023 Fund and Revenue Status Reports;
- Circulated the reconciled Bank Statement of May 31, 2023 for Trustee signatures;
- Presented Resolution 2023-04 (Tax Budget for 2024) A required Notice of Public Hearing will be published in the Miami Valley News on June 21, 2023 and the hearing will be held prior to the regular meeting on July 11, 2023.

**Communications:** The Trustees reviewed all of the items listed on the Agenda.

**Road Superintendent:** Brandt Miller submitted his report in writing.

- A flat tire on the backhoe was repaired by Grismer Tire.
- The crew has begun dura-patching where needed.
- The crack sealer was used on the front portion of the Township parking lot and material to crack seal Washington Bend Court has been ordered.
- Brush pickup for May totaled 18 loads.
- Level MB Construction has begun window removal and restoration on the Township building.
- The ditch at 730 Brookwood has been cleaned out.
- A dump truck rolled over at Forest Hill and Fenner Rd. causing light asphalt damage.
- Complaints of speeding were received on Forest Hill Rd. and Boone Hill. The Sheriff's Department has been notified.
- Road crew member Logan Magoto was involved in an accident on June 8<sup>th</sup> at the corner of Washington Rd. and Eldean Rd. He was driving the Township IH Case Tractor Mower and a driver tried to pass him as he was turning west onto Eldean. The driver of the car was cited for driving left of center and improper pass. Logan was not hurt and there was moderate damage to the Township equipment. Mr. Whidden will make a report to the Township's insurance company.

**Business:**

A. Open Items:

- Concord Debris Management Plan – Joel Smith, the Director of the Miami County Emergency Management Association answered questions from the Trustees regarding the draft of the Townships' Debris Management Plan. Following discussion, Mr. Pence agreed to continue working with the County on developing a final plan.

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- Update Policy and Procedure Manual- The Trustees went through the current Policy and Procedures Manual and made a number of suggestions and recommendations for changes. Edits will be made and it is expected another review and discussion will be required before any changes are approved.
- Annexation Agreement for the Mortell property.
- Property complaints in the Township from the previous s month were addressed. and all have been properly handled by the Township or are being addressed by Miami County.
- Mr. Whidden discussed the proposal from Wesnetmedia to host the Township website. The proposal includes eMarketing via mass email service, website maintenance, and social media. The Trustees authorized Mr. Whidden to negotiate a contract for potential board action at the July meeting.
- US Fish and Wildlife Service re: Lakeshore (no report)

**New Business:**

- A. On a motion by Don Pence and a second by Tom Mercer, the board approved by unanimous vote, a change order to Level MB Construction in the amount of \$2,374.00. The additional cost was due to changes required following the removal of windows in the Township building to correct water leakage.
- B. Mr. Whidden reported on a letter from City of Troy Director of Public Service and Safety Patrick Titterington requesting the Township consider a contribution towards the 2023 4<sup>th</sup> of July Fireworks. Mr. Mercer made a motion, seconded by Mr. Rhoades, to contribute \$3,000- towards the fireworks. The motion was approved by unanimous vote.

**Public Comments:** none

**Payments:** Tom Mercer made a motion to approve and pay Charges 190-2023 through 244-2023 and warrants 25079 and 25080.. Neil Rhoades seconded the motion and the motion passed unanimously.

**Adjournment:** There was no further business and the meeting adjourned at 12:52 p.m. on a motion by Tom Mercer and second by Neil Rhoades. The next regularly scheduled meeting will be held on Tuesday, July 11, 2023 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

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Donald D. Pence

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Neil E. Rhoades

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William B. Whidden, Fiscal Officer

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All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.