

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
August 8, 2023

The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Tuesday August 8, 2023. Trustee Don Pence called the meeting to order and led the Pledge of Allegiance, Trustee Neil Rhoades, Tom Mercer and Fiscal Officer Bill Whidden were present, as was Road Superintendent Brandt Miller.

Minutes: Tom Mercer made a motion to approve the Minutes of the regular meeting held on July 11, 2023 and was seconded by Neil Rhoades.

Guests: none.

Fiscal Officers Report: Bill Whidden

- Distributed copies of the Payment Register;
- Provided copies of the July 31, 2023 Fund and Revenue Status Reports;
- Circulated the reconciled Bank Statement of July 31, 2023 for Trustee signatures;
- Presented Resolution 2023-06 (Resolution to Levy Special Assessments to Pay for Abatement of Tall Grass and Noxious Weeds) . Mr. Pence moved to adopt the resolution and was seconded by Mr. Mercer. The resolution was approved unanimously.
- Mr. Whidden reported he performed and Abstract Driving Records Report on all those who drive Township vehicles as required by OTARMA. All records were clean.
- Previously approved PO 13-2023 to Wesnetmedia was presented for signature.

Communications: The Trustees reviewed all of the items listed on the Agenda.

Road Superintendent: Brandt Miller submitted his report in writing.

- July brush pick-up totaled 21 loads.
- The crew asphalted a driveway approach at 1760 Normandy Dr.
- Round 3 of ditch mowing completed.
- Crack sealing of Washington Bend Court has been completed.
- Crew members Jeff Davis and Logan Magoto attended the annual Miami County River clean up. The Township provided a dump truck and backhoe to help remove trash. A total of 1.7 tons of trash and 48 tires were removed.
- Additional trimming of low hanging trees was performed. The crew also trimmed a line of sight problem of a stop sign at Countryside Dr. and Stonewood.
- Preparation of for the upcoming leaf season has begun with maintenance on the leaf machine.
- Durand Plumbing has been contacted to run a camera through the drainage tile in the ditch at 718 and Forest Hill to check for blockages.
- A downed tree was removed on 7/29 on Eldean Rd.

Business:

A. Open Items:

- Concord Debris Management Plan –
- Update Policy and Procedure Manual- Don Pence reported that Logan Magoto will be transcribing the changes to the Policy as time permits.
- Annexation Agreement for the Mortell property.

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- All issues regarding outstanding property complaints have been addressed.
- US Fish and Wildlife Service re: Lakeshore (no report)
- Mr. Pence and Mr. Miller have met with representatives of MB Level Construction to discuss a “punch list” of work to be completed on the repairs to the Township building. They were assured all work would be completed to their satisfaction.
- Mr. Whidden reported the paving contract for 2023 with the John Jurgenson Co. has been executed by all parties and approved by Chris Englert from the Miami County Prosecutor’s office.
- Mr. Mercer requested a follow-up of the needed road way completion of Horse Trail Way. Mr. Miller will contact Britt Havenar of the Miami County Engineer’s office for a report.

New Business:

- A. A complaint of tall weeds on a property located at 2840 Hickorywood was discussed. Mr. Rhoades volunteered to meet the property owner to request cooperation in remediating the problem.
- B. Mr. Mercer reminded everyone of the upcoming Tour de Donut on August 26th and the Trustee’s previous approval to allow the Eldean Bridge-Covered Park to be used that day for the event. Mr. Miller will have his crew post signs to inform the public.
- C. Mr. Pence led a discussion of the need to replace a pickup-truck. The Township has attempted for 3 years to use the State bid program but no vehicles have been available. The Trustees then authorized Mr. Miller to seek bids from local dealers with the stipulation the cost be \$75,000 or less. Mr. Pence will contact Chris Englert to ensure the timing is correct on the increase under the State of Ohio budget increasing the bid threshold from \$50,000 to \$75,000.

Public Comments: none

Payments: Tom Mercer made a motion to approve and pay Charges 283-2023 through 327-2023. Neil Rhoades seconded the motion and the motion passed unanimously.

Adjournment: There was no further business and the meeting adjourned at 10:55 a.m. on a motion by Don Pence and second by Tom Mercer. The next regularly scheduled meeting will be held on Tuesday, September 12, 2023 at 10:00 a.m. in the Township Building.

Thomas N. Mercer

Donald D. Pence

Neil E. Rhoades

William B. Whidden, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.